

ASPEN Nutrition Science & Practice Conference

Frequently Asked Questions – Abstract Submission

1. How do I submit an abstract to be considered for presentation at the ASPEN Nutrition Science & Practice Conference?

Read the Abstract Submission Guidelines on the ASPEN Nutrition Science & Practice Conference [Call for Abstracts webpage](#), and then submit your abstract using ASPEN's online Abstract Submission site, which opens July 15, 2024, and closes September 16, 2024 at 11:59 PM ET. The cost of submission for Students is \$50 per abstract during the early bird submission period and \$100 during the standard submission period. For Non-Students, it is \$70 per abstract during the early bird submission period and \$120 during the standard submission period. Submissions are only accepted online. *The submission fee is NOT refundable for any reason.*

2. I'm submitting for the first time. Are there any resources for me to help write abstracts?

Yes. ASPEN's Call for Abstracts webpage and Submissions Guidelines Instruction document has detailed information about submitting an abstract as well as additional resources that may be of assistance. Access both resources here:

www.nutritioncare.org/abstracts

In addition, the [ASPEN Research Toolkit](#) provides researchers with a starting point for developing projects. Check out the newest module, [Scientific Publications and Presentations](#) (this resource is only available to ASPEN Members), which gives tips for writing and submitting high-quality papers, and describes how to develop effective oral and poster presentations.

3. Can I revise my abstract after I have submitted it?

You may revise your abstract even if you have completed the submission process, up until the submission deadline. Upon login to the Abstract Submission site, your draft and submitted abstract list will appear under the 'Submissions' section header. Select the abstract you wish to edit by clicking on the title. After you have saved your re-submission updates, you will see a button that says "Submit" at the top of the screen. Please be sure to click on the "Submit" button to complete your re-submission! There is no fee for re-submission.

No revisions will be accepted after the submission deadline for any reason.

4. How do I access technical support?

Upon login to the Abstract Submission site, click the technical support button on the top right of each screen.

Technical Support Contact Information:

Hours: 9 am – 9 pm ET, Mon - Fri

Phone: (Direct) (410) 638-9239

Email: support@cadmiumcd.com

5. Do I have to complete the submission process all at once, or can I return later to complete the process?

You may log in to the Abstract Submission site as many times as necessary to complete the submission process up until the submission deadline. ASPEN will only review your abstract if you have completed the submission process, including the payment step, by the submission deadline.

6. Do I have to register for and attend the ASPEN Nutrition Science & Practice Conference in person if my abstract has been accepted for presentation?

Individuals who have abstracts accepted for presentation as a poster or as an oral presentation are expected to attend the ASPEN Nutrition Science & Practice Conference to present their accepted work.

7. Does ASPEN provide funding for authors of accepted abstracts to present their work at the ASPEN Nutrition Science & Practice Conference?

In general, no. ASPEN may have some travel grants that individuals may apply for when the application cycle opens. Please check the [ASPEN25 Conference Site](#) for more information on any available travel grants.

8. Will I be notified if my abstract has been accepted for presentation at the ASPEN Nutrition Science & Practice Conference before the early-bird registration deadline?

ASPEN will make every effort to notify all abstract authors of their acceptance status before the early-bird registration deadline. You are encouraged, however, to register for the ASPEN Nutrition Science & Practice Conference when registration opens. If the early bird deadline has passed, ASPEN may extend it for abstract authors. Individuals who have an abstract accepted into the conference program as a poster or oral presentation are responsible for their own travel and conference registration expenses.

9. Where can I find more information about the ASPEN Nutrition Science & Practice Conference, including registration and housing?

Please visit www.nutritioncare.org/conference/

10. What is the acceptance percentage rate for abstracts?

On average, ASPEN accepts approximately 85-90 percent of all abstracts submitted.

11. What should I do if my abstract has been accepted for presentation, but I am unable to attend the conference?

Contact ASPEN as soon as possible via email: elizabetha@nutritioncare.org. You will have two options:

- 1) Designate a co-author on the abstract as the new presenting author; or
- 2) Withdraw the abstract. Please note, depending on when ASPEN is contacted, it may only be possible to withdraw the abstract from presentation, and not from publication in *JPEN*.

12. Will my abstract submission fee be refunded if my abstract is not accepted?

No.

13. What are common reasons why abstracts are not accepted for presentation at the ASPEN Science & Practice Conference?

- The abstract appears to be commercial in nature.
- There is insufficient data to support conclusions.
- Lack of conclusions or conclusions that do not match data.
- Multiple abstracts from the same data.
- Lack of data or measurable outcomes.
- Incomplete author disclosure statements.
- The study is not methodologically sound.
- Research is not original.
- Lack of scientific quality or validity.
- There are gross errors in language, grammar, or syntax making it difficult to understand the abstract.
- The study is not relevant to nutrition support or does not contribute new findings to the field.
- Inappropriate use of brand names throughout the abstract.
- Abstract is not submitted in English.

Note: *There will be no reconsideration of non-accepted abstracts*